

1 QUALIFICATION DETAILS

NVQ Title

NVQ Level

2 PERSONAL DETAILS

* As the NVQ Certificate is a legally binding document, the name entered in Section 2 should be the name that appears on official documentation such as your passport or driving licence.

Surname*

First Name(s)*

Title (Mr/Ms/Mrs etc)

Date of Birth (dd/mm/yyyy)

Gender

☐ Male

☐ Female

Unique Learner Number (ULN)

I do not have a ULN ☐

I authorise CASL to provide me with a ULN ☐

The ULN is a 10-digit reference number representing the individual's Unique Learner Record. Learners retain the same ULN throughout their lives; it links the learner's exam results, qualifications and learning experiences together. Each ULN is held on the Learner Register (LR) which is managed by the Learning Records Service. If you would like your achievements to be logged to the LR and you authorise CASL to allocate you with a ULN then the information you supply will be used by the Chief Executive of Skills Funding, to issue you with a Unique Learner Number and to create your Personal Learning Record. Further details of how your information is processed and shared can be found at www.learningrecordsservice.org.uk/privacynotice

3 CONTACT DETAILS

Home

Site

Invoicing

Address

Postcode

Telephone/Mobile Number

Email address

4 WORK EXPERIENCE

From

To

Name of organisation

Job title

5 FINANCE

Please select one of the following:

☐ I, the applicant, shall be responsible for the payment of fees in the sum of £600.00 (incl. VAT) to cover the registration and initial administration costs and elect to pay the balance in full within 30 days of receipt of the invoice.

☐ Payment of fees has been approved by an organisation, entity, company or body on my behalf. Payment will be made in full within 30 days of receipt of the invoice. Please provide below a Purchase Order number and ensure the contact details are provided in Section 3 above.

Purchase Order Number

Our Terms and Conditions come into effect from the date of the Contract. The Contract shall commence on the confirmation in writing from the Provider to the Client of registration of the Learner.

6 DECLARATION TO BE SIGNED BY PERSON RESPONSIBLE FOR PAYMENT OF FEES

I have received and undertake to be bound by the terms and conditions. I will be responsible for ensuring the fees will be paid.

Signature

Print Name

Date

Email address

7 APPLICANT'S DECLARATION

I confirm that the information given is true, complete and accurate.

Signature

Date